



**PRO-RECTORY OF RESEARCH AND GRADUATE STUDIES
SELECTION PROCESS FOR ADMISSION TO THE GRADUATE PROGRAM
IN PSYCHOLOGY – PROFESSIONAL MASTER’S DEGREE**

Notice 07/2024

1. Opening

The Pro-Rector of Research and Graduate Studies at the University of Caxias do Sul (UCS) makes public the conditions governing the Selection Process for admission to the Graduate Program in Psychology – Professional Master's Degree, to be held at the Headquarter Campus, for entry in the first semester of 2025.

2. Applications

2.1 Period and location

Applications will be made through an online form, available on the Program's selection process page, from December 9, 2024, to February 14, 2025.

The application approval will be announced on February 19, 2025, on the Program's page, on UCS's website.

2.2 Application Fee

The application fee for the Selection Process is R\$150.00 (one hundred and fifty reais).

Candidates who are UCS graduates will receive a 30% discount on the registration fee.

2.3 Documentation

2.3.1 Documents required for application

The documents required for the application are as follows:

- Completed online registration form;
- Copy of Birth, Marriage or Divorce Certificate (not required for foreigners);
- Copy of the front and back of the Undergraduate diploma (not required for UCS graduates);

Note: *The diploma and academic transcript of undergraduate studies whose country of origin is a signatory to the Hague Convention must be apostilled, per CNJ Resolution No. 228 of 2016, of the National Council of Justice (available at <https://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/apostila-da-haia/>) and subsequently translated by a sworn translator. Documents originating from non-signatory countries must be authenticated by the competent consular authority and subsequently translated by a sworn translator.*

- Copy of undergraduate academic transcript (not required for UCS graduates);
- Copy of the front and back of the certificate of a specialization course (if applicable), accompanied by the respective academic transcript;
- Copy of ID, CPF or National Driver's License or Passport;
- Lattes/CNPq Resumé (or resumé in free format, for foreigners);
- Descriptive report.

2.3.2 Posting of documents

The documentation required to participate in the selection process must be uploaded when completing the online form. Applications with incomplete documentation will not be accepted.

3. Vacancies

10 vacancies are available.

4. Cancellation of the course offer

The University reserves the right not to carry out the selection process referred to in this Notice if the number of applicants is considered insufficient to carry out the course. Any suspension of the Selection Process will be communicated in advance, and in this case, the applicants will be guaranteed a refund of the registration fee.

5. Selection

The selection process for admission to the Graduate Program in Psychology, conducted by a Committee of professors appointed by the Program Board for this purpose, will comprise three stages: 1. Analysis of documents and the Lattes Resumé, 2. Analysis of the Descriptive Report and 3. Interview.

5.1 Analysis of documents and Lattes Resumé (30 points)

- According to the list of documents in item 2.3.1 of this Notice.

5.2 Descriptive report (30 points)

- Self-description of the candidate, informing relevant activities of their training and professional experience (if any). It is also important to report information about future plans, expectations, availability and interest in the professional master's degree.

- The text must be written in Portuguese, with a maximum of 2 pages in Times New Roman font, size 12, and 1 ½ line spacing.

5.3 Interview (40 points)

An individual interview will be held on February 21, 2025, to identify:

- the argumentative capacity to develop a topic that will be drawn on the day of the test, referring to the bibliographies suggested per line of research and,
- arguments related to the descriptive report.

The interview will be conducted via video conference system, for which the link to the virtual room will be released on February 20, 2025, via the email address the candidate provides in their registration form.

5.3.1 Suggested Bibliographies for the Interview:

- Article 1:

MALVEZZI, S. A gestão de pessoas no contexto da estrutura de redes: desafios para a sociedade, empresas e indivíduos. *Perspectivas em Gestão & Conhecimento*, v. 3, p. 6-17, 2013. Available at: <http://hdl.handle.net/20.500.11959/brapci/51610>. Accessed on: April 14, 2020.

- Article 2:

Crepaldi, M. A., Schmidt, B., Noal, D. S., Bolze, S. D. A., & Gabarra, L. M. (2020). Terminalidade, morte e luto na pandemia de COVID-19: demandas psicológicas emergentes e implicações práticas. *Estudos de Psicologia (Campinas)*, 37,e200090. Available at: <https://doi.org/10.1590/1982-0275202037e200090>

- Article 3:

Jacinto, A., & Tolfo, S. da R. (2017). RISCOS PSICOSSOCIAIS NO TRABALHO: CONCEITOS, VARIÁVEIS E INSTRUMENTOS DE PESQUISA. *Perspectivas Em Psicologia*, 21(1). Available at: <https://doi.org/10.14393/PPv21n1a2017-04>

- Article 4:

Chatelard, DS, Loffredo, AM & Campos,ÉBV. (2020). A Clínica Extensa na Interface entre a Universidade e a Atenção em Saúde**Psic.: Teor. e Pesq.*, Brasília, 2020, v. 36, e36nspe3 Available at: <https://doi.org/10.1590/0102.3772e36nspe3>

- Article 5:

Reppold, C. T., Wechsler, S. M., Almeida, L. S., Elosua, P., & Hutz, C. S. (2020). Perfil dos Psicólogos Brasileiros que Utilizam Testes Psicológicos. *Psicologia: Ciência e Profissão*. v. 40, e201348, 1-14. Available at: <https://doi.org/10.1590/1982-3703003201348>

- Article 6:

Lima, Emerson dos Santos & César, Rozevania Valadares de Meneses (2020) PROFESSORES NÔMADES: (RE)CONSTRUINDO TÁTICAS PEDAGÓGICAS NO CIBERESPAÇO, *Redoc Rio de Janeiro* v. 4 n.2 p. 140 May/Aug 2020 ISSN 2594-9004.

6. Preliminary results and selection of approved candidates

Candidates who obtain a score equal to or higher than 7 will be preliminarily approved. The selection of approved candidates will be made in order of classification, taking into account the total score obtained in the evaluation stages. In case of withdrawals, subsequently approved candidates will be called, in order of classification, until the number of vacancies is completed.

In the event of a tie in the result, the tiebreaker will be the score of the written exam.

7. Announcement of preliminary results

The names of the preliminarily selected candidates will be announced on February 25, 2025.

8. Appeal

Candidates will have the possibility of filing an appeal against the decision made by the selection committee, which will be assessed and judged by a higher authority than the one that made the decision in question.

To file an appeal, the candidate must submit a self-written document, explaining the reasons for the request.

The appeal must be sent to the email address: mestradopsicologia@ucs.br, by February 26, 2025.

The response to the appeal filed will be made by February 27, 2025.

9. Announcement of the final result

The names of the selected candidates will be announced on February 28, 2025.

10. Enrollment

Enrollment will take place on March 6, 2025, in accordance with guidelines to be published with the results of the selection process.

11. Special cases

Candidates with disabilities who require special assistance to participate in the selection process must, by February 14, 2025, formalize a specific request to the Selection Committee, as well as present a report issued by a specialist, explaining the nature, type and degree of the disability and also the recommended conditions for enabling the candidate to participate in the selection process, to the email: mestrepesicologia@ucs.br. The Selection Committee will officially inform on February 18, 2025, whether the recommended conditions are fully or partially met or whether it is impossible to meet the recommended conditions.

12. Schedule

Date	Stage	Location
09/12/24 to 14/02/25	Online application	Filling out the online form
14/02/25	Special cases – formalization of the request	By e-mail: mestrepesicologia@ucs.br
18/02/25	Special cases – feedback from the Selection Committee	By email to the candidate
19/02/25	Approval of applications	Program website
21/02/25	Interview	Online – Google Meet Platform
25/02/25	Announcement of preliminary results	Program website
26/02/25	Appeal – request	By e-mail: mestrepesicologia@ucs.br
27/02/25	Appeal – result	By e-mail to the candidate
28/02/25	Publication of the final result	Program website
06/03/25	Enrollment	To be informed

13. Scholarship Opportunities

A Notice will be made available in due time with a provision for Master's scholarships of 50% and 100% discount on course fees, if the candidate meets the presented requirements.

14. Day and time of classes

Classes will take place on Thursdays and Fridays, in the afternoon and evening.

15. Validity of the selection process

The selection process, which is the object of this Notice, is only valid for admission in the first semester of 2025 to the Graduate Program in Psychology for the Professional Master's Course.

16. Final provisions

Candidates approved and not selected in this selection process may request enrollment as non-regular students to take isolated subjects, under the rules of the Graduate Program in Psychology Regulation.

17. Omissions

Omissions will be assessed by the Selection Committee, after consulting, if deemed necessary, the relevant academic instances.

Caxias do Sul, December 05, 2024.

Prof. PhD Everaldo Cescon
Pro-Rector of Research and Graduate Studies